

Pioneer Childcare

Illness and Accidents Policy

At Pioneer Childcare we endeavour to deal promptly and effectively with any illnesses or injuries that may occur while children are in our care. We take all practical steps to keep staff and children safe from communicable diseases.

All parents/carers must complete the relevant **Medical Information** on our online booking system when their child joins Pioneer, giving permission for emergency medical treatment for their child in the event of a serious accident or illness. Any changes in a child's medical details must be updated by the parent/carer via our booking system and shared with the Club Manager as soon as possible. It is the parent/carers responsibility to update all emergency contact details for their child(ren) via our online booking system.

We will record all accidents or illnesses, together with any treatment given, on our **Incident Forms** or **Accident Forms** as appropriate, which the parent/carer will be asked to sign when they collect their child.

Pioneer Childcare cannot accept children who are ill. If any children are ill when they first arrive at club, we will immediately notify their parents/carers to come and collect them or ask parents/carers to take their children home, if they are unwell at drop-off. Any children who have been ill should not return to club until they have fully recovered, or until after the minimum exclusion period has expired (see table at the end of this policy).

First aid

The Club's designated First Aider is the Club Manager. The designated First Aider has a current first aid certificate and has attended a 12-hour paediatric first aid course. To ensure that there is a qualified first aider present at every session, most staff will also receive first aid training. Staff renew their First Aid training every three years.

The location of the first aid box and a list of qualified first aiders are clearly displayed at the club. The designated First Aider regularly checks the contents of the first aid box to ensure that they are up to date, appropriate for children and comply with the Health and Safety (First Aid) Regulations 1981.

The manager will ensure that a first aid kit is taken on all outings and that at least one member of staff on the outing holds a current paediatric first aid certificate. The manager will also ensure that a portable first aid kit is available for activities (including break times) taking place outside. The First Aid kit will be fully stocked, and all items will be in date.

Procedure for a minor injury or illness

- The first aider at the session will decide upon the appropriate action to take if a child becomes ill or suffers a minor injury.
- If a child becomes ill during a session, the parent/carer will be asked to collect the child as soon as possible. The child will be kept comfortable and will be closely supervised while awaiting collection.
- If a child complains of illness which does not impair their overall wellbeing, the child will be monitored for the rest of the session and the parent/carer will be notified when the child is collected.
- If a child suffers a minor injury, first aid will be administered, and the child will be monitored for the remainder of the session. If necessary, the child's parent/carer will be asked to collect the child as soon as possible. An incident form will be completed, and the parent/carer will sign upon collection.
- If a child's condition deteriorates, the Club Manager will escalate the concern and follow our major injury/illness procedure.

Procedure for a major injury or serious illness

- In the event of a child becoming seriously ill or suffering a major injury, the first aider at the session will decide whether the child needs to go straight to hospital or whether it is safe to wait for their parent/carer to arrive.
- If a child needs to go straight to hospital, we will call an ambulance, and a member of staff will go to the hospital with the child and will consent to any necessary treatment (as approved by the parents/carers). The Club Manager will make sure that any medical details, including a Health Management Plan, (if there is one in place for the child) accompany the child to the hospital.
- We will contact the child's parents/carers with all urgency, and if they are unavailable, we will call the other emergency contacts that we have on file for the child.

- After a major accident or incident, the manager and staff will review the events and consider whether any changes need to be made to the club's policies or procedures.
- We will notify Ofsted in the event of any serious accident or injury to a child in our care.
- We will notify HSE under RIDDOR in the case of a death or major injury on the premises (e.g., broken limb, amputation, dislocation, – see the HSE website for a full list of reportable injuries).
- The Club Manager should make their line manager aware of the situation as soon as possible, especially if they are required to accompany a child to hospital.

Communicable diseases and conditions

If a case of head lice is found at the club, the child's parents/carers will be discreetly informed when they collect the child. Other parents/carers will be warned to check their own children for head lice, but care will be taken not to identify the child affected.

If an infectious or communicable disease is detected on the club's premises, we will inform parents/carers and staff as soon as possible. The list of infectious or communicable diseases is attached to this policy.

If there is an incident of food poisoning affecting two or more children looked after at club the Director of Childcare will inform Ofsted.

If there is an outbreak of a notifiable disease at the club, we will inform the local Health Protection Team, HSE under RIDDOR (if appropriate), and Ofsted and follow any advice given.

Useful contacts

Health Protection Unit: 08458 942944
 Ofsted: 0300 123 1231
 RIDDOR
 Incident Contact Unit: 0845 300 99 23

This policy was adopted by: Pioneer Childcare Ltd	Date: 25 th January 2025
To be reviewed: 24 th January 2026	Signed: <i>J. Wilkins</i>

Written in accordance with the EYFS welfare requirements: *Safeguarding and promoting children's welfare and Suitable premises, environment and equipment.*

Minimum exclusion periods for infectious conditions and diseases

Disease/Condition	Exclusion period
Athlete's Foot	None. Children should not be bare footed
Chicken Pox	At least 5 days from onset of rash and until all blisters have crusted over.
Cold Sores	None. Avoid contact with sores
Conjunctivitis	None
Respiratory infections including coronavirus (COVID-19)	Children and young people should not attend if they have a high temperature and are unwell. Children and young people who have a positive test result for COVID-19 should not attend the setting for 3 days after the day of the test. Children with mild symptoms such as runny nose, and headache who are otherwise well can continue to attend their setting.
Diphtheria*	Exclusion is essential. Until certified well by doctor
Diarrhoea and Vomiting	48 hours after symptoms cleared
Flu (influenza) or influenza like illness	Until recovered
Glandular Fever	None
Hand, Foot and Mouth disease	None
Head Lice	None. Contact your local HPT if a large number of children are affected. Exclusion may be considered in some circumstances.
Hepatitis A*	Exclude until 7 days after onset of jaundice (or 7 days after symptom onset if no jaundice).
Hepatitis B*, C*, HIV	None.
Impetigo	Until lesions are crusted or healed, or 48 hours after starting antibiotic treatment
Measles*	4 days from onset of rash and well enough.
Meningococcal meningitis* or septicaemia*	Until recovered
Meningitis* due to other bacteria	Until recovered
Meningitis viral	None
MRSA	None
Mumps*	5 days after onset of swelling
Ringworm	Not usually required. Treatment is needed
Rubella* (German Measles)	5 days from onset of rash
Scabies	Can return after first treatment
Scarlet fever*	Exclude until 24 hours after starting antibiotic treatment.
Slapped Check, Fifth Disease/ Parvovirus B19	None (once rash has developed)
Threadworms	None
Tonsillitis	None
Tuberculosis*	Until at least 2 weeks after the start of effective antibiotic treatment (if pulmonary TB). Exclusion not required for non-pulmonary or latent TB infection.

Warts and Verrucae	None. Verruca sufferers should keep feet covered
Whooping cough (pertussis)*	2 days from starting antibiotic treatment, or 21 days from onset of symptoms if no antibiotics.

* Denotes a notifiable disease.